



COMMONWEALTH OF VIRGINIA

**STANDARD CONTRACT**

**Strategic Printing Services**

Contract Number: **242-25-00043**

This contract entered into this 6th day of January, 2025, by Fergusson Printing, Design & Marketing Inc. dba Allegra Marketing Print and Mail hereinafter called the ("Contractor") and Commonwealth of Virginia, Christopher Newport University called the ("Purchasing Agency") or ("Christopher Newport").

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The Contractor shall provide the services to the Purchasing Agency as set forth in the Contract Documents.

PERIOD OF PERFORMANCE: The initial term of this contract is January 6, 2025 through January 5, 2026. At the option of Christopher Newport, the contract may be renewed for six (6) successive one-year renewal periods.

The Contract Documents shall consist of:

- (1) This signed form;
- (2) RFP #242-24-00052-JM solicitation document issued April 11, 2024 and Addendum No. 1 dated May 8, 2024;
- (3) The Contractor's original proposal response dated May 13, 2024;
- (4) Negotiations/Clarification Summary finalized and dated December 18, 2024;
- (5) And any and all contract amendments or modifications subsequently agreed to and executed after January 6, 2025.

**Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, §2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.**



IN WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR:

PURCHASING AGENCY:

**Fergusson Printing, Design & Marketing Inc. dba**  
**Allegra Marketing Print and Mail**

**Christopher Newport University**

Signed by:  
By: John D. Fergusson  
F082235D7D7E439...  
Name: John D. Fergusson  
Title: President  
Date: 1/13/2025 | 8:24:55 AM EST

Signed by:  
By: Sarah Herzog  
CE7269C131114E9  
Name: Sarah E. Herzog  
Chief Financial Officer and Associate Vice  
Title: President  
Date: 1/13/2025 | 11:40:47 AM EST

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.